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# Application Form for 16 – 19 Bursary

Please complete the following form and provide copies of any documents or letters which prove your care status or which benefits you or your family receives. Without this information it will not be possible to process your application. Please also note that any incomplete or illegible forms will not be considered. If you have any questions regarding your application, please contact us and we will do our best to help.

## Student Information

### Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Date of Birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tutor Group \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Benefit or Income Information

**Please tick which of the following applies to you:**

|  |  |
| --- | --- |
| **Priority Group 1: Guaranteed Award - £1200 Vulnerable Student Bursary** | |
| For students in Care, Care Leavers and students with Disability Allowance |  |
| **Priority Group 2: Discretionary Award** | |
| Eligibility for discretionary bursaries is based on annual household income (verified by a copy of either Tax Credits forms, a P60 or 3 to 6 months’ worth of bank statements or receipt of free school meals). | |
| **Band 1 –** Annual household income of £16,190 or less |  |
| **Band 2** – Annual household income between £16,190 and £21,233 |  |
| **Band 3**  - Annual household income between £21,233 and £26,031 |  |
| **Priority Group 3 – Extreme Circumstances:** Please see Selena Burroughs |  |

For all discretionary bursaries, please complete the expense details section overleaf explaining what you require the money for. Please provide as much detail as possible.

**Please include all evidence along with the Bursary Application.**

## Expense Details

Please provide details of the amount requested and the reasons for your application.

|  |  |  |
| --- | --- | --- |
| **Expense** | **Details/Reasons** | **Amount Requested** |
| Books & Equipment |  |  |
| Fees, Exam Re-Sits |  |  |
| Transport costs to/from school |  |  |
| Emergency accommodation and meals |  |  |
| Essential Course Trips |  |  |
| Interviews and Open Days |  |  |
| Other Costs (please specify) |  |  |
| Total Amount Requested | |  |

## Signatures

### Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Carer Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## For Office Use Only

Date Received \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Initials \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Panel Members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Heard \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Application Approved? Yes / No / Partial

Amount \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Method of payment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Justification of Award \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_